

WEST UNION INCOME TAX BUREAU

Village of West Union
33 Logans Lane
P.O. Box 556
West Union, Ohio 45693

Local Phone: 937 217-8855
Fax: (937) 544-6099
email: tax@westunionoh.net
Website: westunionoh.net

HOTEL/MOTEL LODGING EXCISE TAX RETURN

Period From: _____ To: _____

West Union Tax File #

Doing Business As (if Different): _____

To be filed and tax paid for each separate premise located within the Village of West Union upon which are located hotel/motel lodgings or transient accommodations. Returns are due on or before the fifteen (15 th) day of the month following the end of each reporting period.

TOTAL REVENUE FOR ALL ROOM RENTALS

1. Gross retail sales less refund and cash discounts during the previous reporting periods reported on Line 1 of the corresponding Ohio Sales Tax returns (ST-10) filed with the Ohio Department of Taxation. \$ _____
2. Deduct from the amount reported on Line 1, any amount which is exempt the transient lodging tax (ex. Permanent guests lodging over 30 continuous days) \$ _____
3. Rent to be reimbursed or paid by the Federal government, the State Of Ohio or any of its political subdivisions. (Attach all exemption certificates) \$ _____
4. Taxable rents (Line 1 minus Lines 2 and 3) \$ _____
5. Tax Due (Line 4 X .03) \$ _____
6. Adjustments – (Attach Explanation) \$ _____
7. Late Penalty (1% of Line 5) \$ _____
8. Total Amount Due (Add Lines 5, 6, and 7) \$ _____

Under penalties of perjury, I declare that I have examined this return and the records sustaining the above reported gross retail sales and allowable deductions and to the best of my knowledge they are true, correct and complete.

Signature: _____ Date: _____

Notes